

GDST Policy Manual

Scholarship fund:	Letter of application to Director (Rogers Little) describing need. Passed on to board, anonymously if requested by the applicant, with critical information for review. The board will use its judgment to allocate available scholarship funds. Both all-mountain and race athletes are eligible for the fund.
Helmet requirement:	Racers are required to wear helmets during training if the USSA discipline that is being trained requires it; highly recommend helmets for all skiing. Coaches are also encouraged to wear helmets if they ski the courses for which we require the athletes to wear a helmet.
USSA memberships:	Required for all GDST 1-day and 2-day racers. Required for all-mountain members racing in the GDST's Youth Ski League (YSL) race.
All mountain refunds:	After first day all but \$25, after 2 nd day all but \$50, thereafter, none
Racer refunds:	Letter required to Board. Board discretion but as a rule of thumb apply the following. If circumstances outside of the racers or racers parents control are the cause for the request, refund will be total fee less \$50 prorated by number of weeks in the season complete at the time of the request, compared to total weeks in the season including dry land training.
Registration Deadline:	Registrations must be received prior to the first day of skiing with a GDST coach. Athletes participating after the first day of skiing may do so with proper registration before their first day with a coach. No fee reduction will be made for such circumstances.
Payment Deadline:	<i>Racers:</i> 25% of the total registration fee is required by the registration deadline. Full payment is required by the first of February unless the Director or the President approves alternative arrangements. <i>All-Mountain:</i> Due before first day of skiing.
Meeting Quorum:	Simple majority of board members present
Board Representation:	A maximum of 11 board members. Included as members are the ski-team captain and head coach. Rogers Little is the permanent Director of the club.
Director Terms:	All director terms are for two years. There are no term limits.
Board Elections:	Nominations for expiring board positions are accepted up to the final board meeting prior to the annual Spring banquet. The board will approve the nominations and present them to the attendees as a package at the annual banquet for voice approval. Nominations may also be accepted from the floor at the annual banquet. If there is more than one nominee for a position, a paper ballot election will be held during the banquet. All positions will be finalized and announced at the banquet.
Team Captain:	The team captain is selected annually by January 15. Race team members and the head coach select the captain.

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- Budget:** Budget must be developed and approved by the board prior to its first December meeting
- Fiscal Year:** The GDST fiscal year runs from July 1 through June 30 the following year
- Spending Approval:** Board must approve unbudgeted spending requests of \$250 or more. Director and Treasurer or President may approve unbudgeted spending requests of \$100 to \$249.99 no more than three times per year. These must be reported as exceptions to the board. Full board approval is required for the fourth and subsequent requests in this range.
- Coaches USSA Membership:** Ski team will fund the race coaches USSA membership
- Coaches Travel:** Ski team will reimburse coaches for travel expenses including actual reasonable hotel costs, mileage based on the IRS mileage deduction allowance, and meals at a rate approved annually by the board during the budget process.
- Race Chaperone:** Coaches are not responsible to chaperone or provide transportation to skiers. Unless approved by the director, no racers are allowed at a race without a designated chaperone.
- Code of Conduct:** Coaches and athletes are expected to know and abide by the USSA's code of conduct, any violation of the code can result in expulsion from the GDST. The Board will determine the disciplinary action based on the circumstances. No refund will be provided to any expelled GDST athlete.
- Insurance:** Club will purchase liability insurance for the coaches and board members.
- Medical Release:** Medical release is required from all participants in the program:
Copies of the medical release shall be kept in the racers shed at the Great Divide:
Coaches are responsible to take copies of the medical release for racers to any race.
- Race Fees:** Race fees must be paid prior to entering any race. This includes lift tickets, race registration fees and training fees if applicable.
- Account Control:** The Director, President and Treasurer can sign checks and should be on the account for any CDs or savings. As an additional control, the team bookkeeper will provide periodic check registers for the boards review of expenses.

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Additional Policies and guidelines /Not approved:

Nights Training: Athletes from other programs are allowed to participate in the nights-training program. Fees will be determined on an annual basis at budget time. Fees will generally be 50% higher for out of area athletes. Pro-rated fees and participation are allowed for those unable to attend more than three of the nights.